BYLAWS

OF THE ALABAMA SOCIETY OF RADIOLOGIC TECHNOLOGISTS

ARTICLE I – NAME

The name of this organization shall be the Alabama Society of Radiologic Technologists, (ALSRT) hereinafter referred to as the Society, affiliated with the American Society of Radiologic Technologists (ASRT).

ARTICLE II – PURPOSE AND FUNCTIONS

Section 1: Purposes

The purpose of this Society shall be to advance the professions of radiation and imaging disciplines and specialties; to assist in establishing and maintaining high standards of education; to enhance the quality of patient care; and to further the welfare and socioeconomics of radiologic science professionals.

Section 2: Functions

A. To provide meetings at which to transact Society business, to present scientific papers, to conduct educational activities, to discuss professional issues, to encourage similar programs among districts and chapters of the Society.

B. To publish and disseminate information pertinent to the conduct of the Society or the profession.

C. To assist in establishing and enunciating high standards of education and training and to implement them through appropriate channels.

D. To stimulate and encourage research designed to provide the knowledge needed to assure increasingly efficient patient care.

E. To expand educational opportunities and to develop programs designed to broaden the scope of technological service.

F. To enunciate policies concerning the professional status, legislative activity, and the welfare of its members.

G. To cooperate with external organizations or agencies whose policies are not in conflict with those of the American Society of Radiologic Technologists, as may be necessary to maintain continued progress and growth of the Society.

ARTICLE III – MEMBERS

Section 1: Policy

A. It is the policy of the ALSRT that members and students be provided an atmosphere free of harassment or discrimination related to an individual’s race, color, gender, religion,
national origin, age or disability. Any practice or behavior that constitutes harassment or
discrimination shall not be tolerated at any meeting of this society, by any member,
student, while engaged in any ALSRT sponsored activities.
B. The name of the Society or any of its officers, delegates, Board of Directors or its staff, in
their official capacities, shall not be used in connection with a corporate company for
other than the regular functions of the Society.

Section 2: Qualifications

A. All candidates for membership shall submit the prescribed application form properly
completed, together with required fees, and shall furnish any additional information as
may be required.

B. The membership of the Society shall be those persons involved in the radiologic
sciences.

Section 3: Categories

The membership of this Society consists of two categories, Voting and Non-Voting Members,

A. Voting Members:
   1. Active
   2. Associate
   3. Life

B. Non-Voting Members:
   1. Honorary
   2. Supporting
   3. Student
   4. Inactive

C. Membership categories defined
   1. **Active members** are those who are registered by the American Registry of
      Radiologic Technologists (ARRT), or its equivalent, or hold unrestricted license
      under state statutes and hold membership in the American Society of Radiologic
      Technologists (ASRT). They shall have all the rights, privileges and obligations of
      members including the right to vote, debate, and hold office.

   2. **Associate members** are those persons who do not meet the qualifications for active
      membership. Associate members shall have all the privileges and obligations of
      active members except the right to hold office.

   3. **Life members** shall be active members who have rendered exceptional service to
      the Society. Life members shall be selected by a majority vote of a regular meeting,
      upon a unanimous recommendation of the Board of Directors. They shall pay no
      dues and have all the privileges and obligations of active members.

   4. **Honorary members** are those persons who, because of the interest they have
      evidenced in the activities and aims of this Society, the Society wishes to honor.
      Honorary members shall be chosen by a majority vote at a regular meeting of the
      Society upon unanimous recommendation of the Board. They shall pay no dues,
and shall have all the privileges and obligations of active members except the right to vote and hold office.

5. **Supporting members** shall be those persons who are interested in promoting the purposes and functions of this Society, but who are not eligible for other membership categories. They shall have all the privileges and obligations of active members except the right to vote and hold office.

6. **Student members** are those who are enrolled in primary radiologic sciences programs accredited by an agency recognized by the American Registry of Radiologic Technologists (ARRT). Eligibility for application to this category shall terminate upon conclusion of, or discontinuation of, such education. Student members shall have all the privileges and obligations of active members, except the right to vote and hold office other than Student Delegate.

7. **Inactive members** are former members who are no longer actively engaged in the field of radiologic technology and who have applied for inactive status. They shall have all the privileges and obligations of active members except the right to vote and hold office.

### Section 4: Resignation

Any member may resign by written notice to the Secretary/Treasurer providing all dues or other indebtedness to the Society have been paid.

### Section 5: Censure, Reprimand and Removal

Any member may be suspended or terminated for cause. Sufficient cause for suspension or termination of membership shall be a violation of the Bylaws or any lawful rule or practice duly adopted by the Society or any other conduct prejudicial to the interests of the Society.

A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised in writing of the charges.

B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before final action is taken.

C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which time the charges shall be considered.

D. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.

E. Suspension or expulsion shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.

### Section 6: Reinstatement

Any member who has resigned or whose membership has been deleted from the Society for other reasons may be reinstated only after filing a new application and paying the fees as a new member.
Section 7: Membership Fees

A. The application fee for active, associate and supporting members shall be uniform and of such amount as is required by the Society. In the case of the student member, the fee may be waived by a unanimous vote of the Board of Directors.

B. Dues for all members, established by the Board of Directors, require adoption by a majority of the members. Notice of such must be given to the voting members at least thirty (30) days in advance of the vote.

C. Members who are more than sixty (60) days in arrears of payment of dues lose all rights of membership. It shall be the duty of the Secretary/Treasurer to erase from the rolls of membership the name of any person who is in arrears for more than sixty (60) days.

D. Membership dues are payable annually by May 1st. The Society’s accounting and corporate fiscal year is May 1st to April 30th.

ARTICLE IV – OFFICERS

Section 1: Elected Officers

The officers of the Society shall be; President, President-Elect, Vice-President, and Secretary/Treasurer, and such additional officers as are recommended by the Board of Directors, and ratified by the membership.

Section 2: Qualifications

All officers of the Society shall be active members and employed in the field of radiologic technology.

Section 3: Eligibility

Officers who meet eligibility requirements at the time of assuming office shall be permitted to complete the term, even though employment status may change.

Section 4: Election

The President-Elect, Vice-President, or other officers shall be elected by a majority vote of the voting members present at an annual conference business meeting, or at another time by special ruling of the Society Board of Directors. The Secretary/Treasurer is appointed annually by the Society Board of Directors.

Section 5: Term

A. The President-Elect shall serve for a term of one (1) year as President-Elect, one (1) year as President, one (1) year as Executive Board Member, and one (1) year as Chairman of the Board.
B. The Vice-President shall serve for a term of one (1) year or until a successor has been appointed or elected.

C. The Secretary/Treasurer shall serve for a term of one (1) year or until a successor has been appointed.

D. All officers shall surrender to their successors all records and properties belonging to the Society.

E. The Vice-President may be re-elected. The Secretary/Treasurer may be re-appointed.

F. The newly elected officers shall be installed into office under direction of the Board.

Section 6: Nominations

A. Nominations may be submitted by any Society voting member. Nominations should be sent to a member of the Committee on Nominations.

B. A nominating committee of three or more members shall be appointed at least sixty (60) days prior to the date of the annual meeting.

C. The committee shall satisfy itself that all candidates have the proper credentials and are willing to serve if elected.

D. The procedure by which this committee is appointed and the qualifications of its members shall be determined by the Board of Directors.

Section 7: Vacancies

A. A vacancy in the office of President shall be filled by the Vice-President.

B. A vacancy in the office of President-Elect shall remain vacant until the next annual meeting when a President shall be elected from the floor in the manner provided for in the Bylaws and the President-Elect elected in the same manner.

C. A vacancy in any other elected office shall be filled by an appointment unanimously agreed upon by the remaining members of the Board of Directors.

D. In the absence or inability of the President or Vice-President to act, the Chairman of the Board shall call the meeting to order and preside until such time as the President or Vice President can resume the duties or a temporary chairman can be elected.

Section 8: Censure, Reprimand, and Removal

Any officer may be censured, reprimanded or removed from the office for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against an officer.

A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised in writing of the charges.

B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer at least twenty (20) days before final action is taken.

C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which time the charges shall be considered.
D. The officer shall have the opportunity to appear in person and be represented by
counsel to present any defense to such charges before action is taken.
E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining
membership of the Board of Directors.

ARTICLE V – THE BOARD OF DIRECTORS

Section 1: Composition

A. The Board of Directors shall be composed of the following voting members:
   1. Chairman of the Board
   2. Executive Board Member
   3. President
   4. President Elect
   5. Vice President
   6. Secretary/Treasurer
   7. Member At Large
   8. Senior ASRT Delegate
   9. Junior ASRT Delegate
  10. Education Delegate
  11. Chapter Presidents
B. The Board of Directors shall be composed of the following non voting members:
   1. Student Delegate

C. Additional director positions may be established by a vote of the voting members. Such
directors shall serve for a period of one (1) year and shall not succeed to the
chairmanship.

Section 2: Qualifications

Members of the Board of Directors shall be active members of the Society.

Section 3: Responsibilities

The Board of Directors shall:

A. Be vested with the responsibility of the management of the business of the corporation.
B. Provide for the annual audit of the books and accounts of the Society.
C. Control all funds and/or properties of the Society.
D. Change the dates or location of the annual meeting if found advisable and, in case of
   state or national emergency, to cancel the annual meeting and to provide for the election
   of officers.
E. Review the plans of the next annual meeting and approve the final registration fee
   schedule.
F. Provide organizational guidelines for the annual meeting.
G. Appoint a qualified person to act in the capacity of parliamentarian.
H. Employ such personnel as necessary to conduct the business of the Society.
I. Determine the number and boundaries of the affiliate districts and chapters.
J. Appoint a qualified member to serve as an Alternate Delegate to the ASRT House of Delegates.
K. Fill officer vacancies.

Section 4: Duties of Board of Directors

A. Chairman of the Board: The Chairman shall act in an advisory capacity to the Society President and to other officers in all matters concerning the interests and management of the Board of Directors; presides over Board meetings in the absence of the President.
B. Executive Board Member: The Executive Board member shall act in an advisory capacity to the Society President and to other officers in all matters concerning the interests and management of the Board of Directors.
C. President: The president shall preside at all meetings of the Society; shall perform all duties consistent with the office; shall be an ex-officio member of all committees, except the nominating committee; and shall appoint committees unless otherwise provided in the Bylaws.
D. President-Elect: The President-Elect shall perform all duties consistent with the office; shall become familiar with the activities of the Society and shall make all preparations necessary for elevation to the office of President.
E. Vice-President: The Vice-President shall perform all duties consistent with the office; and shall become acquainted with all of the duties of the President. In the absence of the President, the Vice-President shall assume the duties of the President.
F. Secretary/Treasurer: The Secretary/Treasurer will keep a correct and permanent record of the membership, conduct correspondence, maintain the evidence of continuing education (ECE) program and perform all duties that usually and customarily pertain to the office of secretary. The Secretary/Treasurer shall receive and keep the funds of the Society and pay out same only upon the order of the Board of Directors. At the time of the annual meeting, the Secretary/Treasurer shall make a full financial report which shall be incorporated into the minutes.
G. Member at Large: The Member at Large shall represent the interests of the general membership; conducts projects and accepts duties as assigned by the President and the Board of Directors.
H. Senior and Junior ASRT Delegate: The Senior and Junior ASRT delegate shall represent the Society, perform all duties consistent with the position, and meet expectations set forth by the ASRT for Society delegates.
I. Education Delegate: The Education delegate shall serve as the point of contact for Radiologic Technology programs within the state; will be responsible for coordinating student activities for the annual meeting; will be a member of the annual meeting planning committee.
J. Chapter Presidents: Chapter presidents shall serve to represent the membership of that chapter.
K. Student Delegate: The Student delegate shall serve to represent students enrolled in Radiologic Technology programs within the state; will promote student participation in the Society; will work with the Education Delegate to coordinate student activities for the annual meeting; serves as a non-voting member.

Section 5: Vacancies

A vacancy in the Board of Directors, except for President, President-Elect and Chapter Presidents, shall be filled by an appointment unanimously agreed upon by the President and remaining members of the Board of Directors to complete the unexpired term.

Section 6: Meetings

A. The Board of Directors shall meet at least five (5) times each year to include the post-annual meeting, summer, fall, and winter meetings, and the pre-annual meeting.

B. The President, or a majority of the members of the Board of Directors, upon written request to the Board chair, may call a special meeting, provided a fifteen (15) day notice to all Board members is given.

Section 7: Quorum

A two-thirds (2/3) majority of the Board of Directors’ members shall constitute a quorum for all meetings.

Section 8: Censure, Reprimand, and Removal

Any Board member may be censured, reprimanded or removed from the office for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board member.

A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised in writing of the charges.

B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer at least twenty (20) days before final action is taken.

C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which time the charges shall be considered.

D. The Board member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.

E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

ARTICLE VI – DISTRICT/CHAPTER POWERS and PRIVILEGES

All officers of affiliate/chapter societies and chapters of the Alabama Society of Radiologic Technologists (ALSRT) shall be members of the ALSRT in either the Active or Associate categories as outlined above. Such membership must be in good standing as long as any
officer shall hold office. Any officer of a affiliate or chapter associated with the ALSRT who is not a member of the ALSRT shall cause the affiliate or chapter to be removed from the list of recognized affiliates/chapters as reported to the American Society of Radiologic Technologists (ASRT).

Section 1: District Establishment

A. The number of districts and their boundaries shall be determined by the Board of Directors.
B. A district-wishing to apply shall elect officers and hold regular meetings according to these Bylaws for a period of not less than one year. The chapter may apply to the Society Board of Directors for official designation as a district.
C. After meeting application criteria, the district shall be established by a majority vote of the Board of Directors.
D. In the event that the district fails to elect officers and/or hold meetings during a one-year period, it shall be considered to be inactive.
E. Inactive districts may reapply for district status following the established procedure.
F. A district may be terminated by a majority vote of the Society Board of Directors.

Section 2: Membership

A. District membership categories shall be consistent with those of the Society. Dues paid to the Society shall include membership in one (1) district.
B. Membership in additional districts may be obtained with payment of appropriate fees, if any.
C. Society members may attend functions of any district.
D. Associate and Student members may have the privilege of voting at district meetings and may hold office, other than the office of president and vice-president, in the district.

Section 3: Officers

A. A president, vice-president and secretary/treasurer shall be elected by the membership of each district. The office of secretary/treasurer may be divided into two offices. The office of president-elect may be established if necessary or applicable.
B. All officers shall hold membership in the Society and in the district in which they are elected. At least the president and vice-president shall be active members of the Society.
C. All officers shall serve for a term of one (1) year, or until their successors have been duly appointed or elected and assumed office. They shall surrender to their successor all records and properties belonging to the district.

Section 4: Dues and Fees

Districts may establish additional membership and/or attendance fees.
Section 5: Board of Directors

A district Board of Directors may be established by a vote of the district membership. Its composition and the duties shall be consistent with, but not necessarily identical to those specified for the Society Board of Directors.

Section 6: Voting Procedures

The district shall establish by majority vote at a regular meeting such voting procedures as best meet the needs of the district and are applicable to the business conducted.

Section 7: Treasury

A. The district shall have control over its treasury.
B. Disbursements from the district treasury shall be made upon authority of a majority of the district officers.

Section 8: Duties of a District

The district shall work in conjunction with the needs and philosophies of the Society.

Section 9: Committees

The district President may appoint such committees as are necessary to promote the activities of the district.

Section 10: Meetings

District organizations shall hold at least four (4) meetings per year, but preferably more.

Section 11: Indemnification

The Society shall not be responsible for any debts, actions, or public statements made by any of its districts.

Section 12: Reporting

The district President shall ensure that reports of district activities are furnished to the Society and that an annual report is submitted at the time of the Society annual meeting.

Section 13: Dissolution or Inactivity
In the event of the dissolution or inactivity of a district, ALL ASSETS remaining after payment of all indebtedness of the district shall be returned to the Society’s general fund. All district records shall be transferred to the Society.

ARTICLE VII – SOCIETY DELEGATES TO THE ASRT HOUSE OF DELEGATES

Section 1: Delegates

A. There shall be two (2) Society delegates. One shall be elected each year by a majority of the voting members present at the annual business meeting. An alternate delegate will be appointed by the Board of Directors. A delegate will assume the duties of the position on August 1st of the year elected.

B. The Society shall submit to ASRT the names of the Society delegates and alternate delegate by the first business day of April or the Society delegate position shall remain open until after the ASRT House of Delegates’ meeting.

C. The Society has the power to remove delegates.

Section 2: Qualifications

A. A delegate shall show proof of continuing education.

B. A delegate shall be a voting member of the ASRT and the Society for two (2) consecutive years immediately preceding nomination.

C. A delegate shall have served as an officer, or on the Board of Directors or as a Committee member in the Society.

D. A delegate shall practice in the radiologic science profession or health care.

E. A delegate may serve concurrently on the Board of any national radiologic science certification or national accreditation agency.

F. A delegate shall have the time and availability for necessary travel to represent the Society.

G. A delegate should have attended one or more ASRT Annual Conferences including House of Delegate Meetings.

H. A delegate should have employer support and secretarial assistance or ability.

I. A delegate should have genuine interest in professional affairs of the Society and the American Society of Radiologic Technologists.

J. A delegate should have good communication skills--verbal and written.

Section 3: Responsibilities

A. Society delegates shall attend the ASRT House of Delegates’ meeting and all meetings required of delegates.

B. Society delegates shall respond to communication from the ASRT Office, ASRT Board of Directors or from the ASRT House of Delegates.

C. Delegates will submit written reports of the ASRT annual meeting/House of Delegates to the Society Board of Directors.
D. Delegates will keep the Board of Directors current on all ASRT business by submitting reports at each board meeting.

E. Delegates will give an oral summary of ASRT business during the annual Society business meeting.

Section 4: Term

The Society Delegates shall serve for a term of two (2) years, and may not serve more than two (2) consecutive terms. An alternate delegate is appointed annually.

Section 5: Absence

An absence exists when an appointed Society delegate is unable to fulfill the duties of the position during the ASRT House of Delegates’ meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the Society delegate to notify the ASRT, the Speaker of the House, and the alternate delegate of the delegate’s inability to attend the conference, as soon as possible. The alternate delegate shall be seated for that meeting only. Any delegate position or alternate position not filled by the appointment process remains open. There shall be no onsite credentialing of delegates.

Section 6: Vacancies

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate. The elevated alternate delegate shall complete the unexpired term.

Section 7: Censure, Reprimand, and Removal

Any Society delegate may be censured, reprimanded or removed from the office for dereliction of duty or conduct detrimental to the ASRT or the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against the delegate.

A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised in writing of the charges.

B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer at least twenty (20) days before final action is taken.

C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which time the charges shall be considered.

D. The delegate shall have the opportunity to appear in person and be represented by counsel to present any defense of such charges before action is taken.

E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

Section 8: Delegate Expenses
A. The Board of Directors shall determine prior to the ASRT annual conference, a fixed amount of total expenditures for each delegate attending the conference.

B. Upon Board approval, the Secretary/Treasurer or Board representative will pre-pay registration and travel as determined by the Board.

C. All reimbursable expenses must be listed on the approved ALSRT Expense Report Form and include original, dated receipts. Expenses reported not meeting these criteria will not be paid.

ARTICLE VIII – MEETINGS

Section 1: Annual Meeting

A. The Society shall hold an annual meeting each year for the purpose of installing officers, receiving reports, amending Bylaws, and conducting such other business as may arise; and for presenting educational programs.

B. The site of the annual meeting shall be determined by the Board of Directors and shall be announced to members at least 6 months prior to the annual meeting.

Section 2: Special Meetings

Special meetings of the Society may be called at such time and place as may be designated by the Board of Directors. A majority of this group shall constitute sufficient authority. Members shall be notified at least fifteen (15) days in advance of such meetings, together with a statement of the business to be transacted. No business other than that specified shall be transacted at a special meeting.

Section 3: Quorum

A quorum for the annual meeting business meeting or any special meeting shall consist of twenty percent (20%) of the voting members registered and present at the meeting and includes not less than two (2) officers.

ARTICLE IX – COMMITTEES

A. The Board of Directors shall establish committees as deemed necessary to aid the Society in carrying on its activities. Such committees shall be responsible to the Board and may be altered or eliminated at any time by the Board.

B. The President shall appoint the members of the committees unless in conflict with other sections of the Bylaws.

C. A vacancy in any committee shall be filled by appointment by the President.

ARTICLE X – PARLIAMENTARY AUTHORITY
The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern this Society in all cases to which they are applicable and in which they are consistent with these Bylaws.

**ARTICLE XI – AMENDMENTS**

Amendments to the Bylaws may be made by a two-thirds (2/3) vote of the voting members present at any Society business meeting. Notice of such proposed amendments must be sent by the Bylaws Committee to the Secretary/Treasurer at least sixty (60) days prior to the time of voting. Notice of proposed amendments shall be sent to all voting members at least thirty (30) days prior to the time of voting. Amendments shall become effective at the conclusion of the business meeting unless otherwise specified.

**ARTICLE XII – INDEMNIFICATION**

Every officer, director, delegate or employee of the Society shall be indemnified by the Society against all expenses and liabilities, including attorney’s fees, in connection with any threatened, pending or completed proceeding in which the above-mentioned individual is involved by reason of being or having been an officer, director, employee, or delegate of the Society if the above-mentioned individual acted in good faith and within the scope of the above-mentioned individual’s authority and in a manner reasonably believed to be not opposed to the best interests of the Society. In no event shall indemnification be paid to or on behalf of any above-mentioned individual going beyond or acting beyond the powers granted by authority of this organization or Bylaws. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer, director, or employee may be entitled.

**ARTICLE XIII – DISSOLUTION**

In the event of dissolution or final liquidation of the Society, all of its assets remaining after payment of its obligations shall have been made or provided for, shall be distributed to and among such corporations, foundations, or other organizations organized and operated exclusively for scientific and educational purposes, consistent with those of the Society, as shall be designated by the Board of Directors.

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